

**NEIGHBOURHOOD PLAN STEERING GROUP
WHITCHURCH AND GANAREW**
Minutes of the meeting held on 13 April 2015 at The Old Court Hotel

PRESENT S Borthwick (acting Chairman) P Lewis A Thomas G Litson E Hayes

ATTENDING K Shilton (Administration)

APOLOGIES G Hiscox J Dixon

1. ACTION POINTS FROM THE MEETING

J Dixon to confirm to all members time of the meeting with Sally Tagg location Cheltenham on 27 April 2015.

All members present agreed it was cost effective to travel to Foxley Tagg offices on 27 April 2015.

G Litson to arrange to add all research websites to the Neighbourhood Plan website.

All group leaders to start the relative background / research process.

Group development progress to be added to all future agendas.

2. NOTES FROM THE MEETING

S Borthwick reviewed the progress to date on his allocated segment Heritage and Built Environment and distributed the research on evidence developed to date. It was explained that more advanced development guidance was required from Foxley Tagg.

It was confirmed that £2000.00 would be transferred from the Parish Council Account to the Neighbourhood Plan account at the next PC meeting held on 14 April 2015.

The application for a grant to Awards For All has been received by them and is under consideration.

G Litson has sent to all members the volunteer list of both the Neighbourhood Plan and Parish Plan residents.

The meeting was minded that the next deadline for submission to the Village News was 17 April 2015.

3. PARISH PLAN RELATED MATTERS

A Thomas reminded the meeting that advice was now required for further planting in the Parish and consideration given to wild flower areas.

The meeting started at 5pm and ended at 6.30pm

Signed

Chairman

Date

