

WHITCHURCH AND GANAREW

NEIGHBOURHOOD PLAN STEERING GROUP

Minutes of the meeting held on 18 July 2016 at The Old Court Hotel

PRESENT G Litson (Chairman) E Heyes S Borthwick A Thomas P Cruttwell

ATTENDING K Shilton (Administration)

1. APOLOGIES P Lewis (Project Manager) G Hiscox (Chairman of the Parish Council)

2. MINUTES OF THE MEETING HELD ON 27 JUNE 2016

It was agreed that Segment 1 notes of the pre meeting held should be removed from the minutes. It was agreed that these minutes would be addressed at a future date when all members who attended this meeting are available.

3. ACTION POINTS FROM THE MINUTES / MATTERS ARISING

A Thomas continues to investigate the issue of Fracking.

A Thomas continues to investigate settlement boundaries for further consideration to the NPlan development.

4. FEEDBACK CHAIRMAN

G Litson has delivered the completed question papers and future housing needs papers to Data Orchard for analysis.

The Evidence Base Summary draft has been received from Foxley Tagg and will be circulated to all members for comment.

In addition S Borthwick will prepare short notes on the history of Whitchurch.

G Litson to submit future meeting dates of the Steering Group for the website.

5. FEEDBACK PROJECT MANAGER No report available.

6. FEEDBACK FINANCE AND GRANTS

The meeting was minded that on the Parish Council minutes £12000.00 is mentioned for the estimated cost of the Plan development. The Steering Group however at this stage do not have an adopted budget.

Information from the grant papers Awards For All demonstrates that the funding cut off date is September 2016.

G Litson will contact Foxley Tagg for detail relating to invoices.

G Litson to send the contact details of Data Orchard to P Cruttwell.

7. REVIEW OF NPLAN PROJECT PLAN

G Litson circulated to all members a proposed flow chart / time objectives for review and comments at the next meeting 2 August 2016.

Next stage of the Plan development represents Vision and Objectives.

It was agreed members prepare a framework for discussion for the next meeting 2 August 2016.

S Borthwick will circulate notes to assist members.

K Shilton to determine when the next Parish Council Newsletter will be distributed.

K Shilton to determine if the village hall can be booked for 3 September 2016 between 10am and 2pm for a public consultation.

8. ASSESSMENT OF LAND AVAILABILITY RETURNED PAPERS

It was agreed that G Litson would gain advice from Foxley Tagg and Herefordshire Council regarding the approach to be taken with the completed returned papers.

The Administrator / Parish Clerk was requested to record the input of these papers and to continue to hold them pending further decisions from the Steering Group.

9. PLANNING RELATED PUBLIC MEETING 9 AUGUST 2016

This meeting called by the Parish Council will receive proposals of the outline planning of 10 new houses at Whitchurch. The Parish Council Clerk will prepare and circulate an agenda for this meeting.

10. ITEMS FOR THE NEXT AGENDA

Settlement Boundaries

Draft budget review for comments

The meeting started at 5.30pm and ended at 7.20pm

NEXT MEETING TO BE HELD ON 2 AUGUST 2016 AT 5.30PM AT THE OLD COURT HOTEL

Signed

Chairman

Date