

WHITCHURCH AND GANAREW GROUP
NEIGHBOURHOOD PLAN STEERING GROUP

Minutes of the meeting held on 26 April 2017 at The Old Court Hotel

PRESENT G Litson (Chairman) S Borthwick (part of meeting) P Lewis E Heyes P Cruttwell

ATTENDING K Shilton (Administration) G Hiscox (Chairman of Whitchurch and Ganarew Group Parish Council) W Bloxsome (Data Orchard)

1. APOLOGIES None

2. DECLARATIONS OF INTEREST

P Cruttwell and A Thomas declared that they have submitted Land Availability and Call For Sites papers to the Steering Group for consideration. At this meeting their proposed site was not discussed and therefore no Steering Group member was required to leave the meeting.

3. MINUTES OF THE MEETINGS HELD ON 16 MARCH 2017 AND 10 APRIL 2017

These were agreed and confirmed and signed by the Chairman.

4. REVIEW OF ACTIONS

G Litson reviewed the recent response from Karla Johnson Herefordshire Council (reference Steering Group meeting with Herefordshire Council 10 April 2017). This will be circulated to all Steering Group members.

5. HOUSING REPORT UPDATE / FEEDBACK FROM DATA ORCHARD

5.1 Reviewing the response from Karla Johnson Herefordshire Council from information she had received from various department planning managers regarding proposed sites A and B the Steering Group concluded that a third site C should be taken into consideration. It therefore may be necessary to review the proposed Settlement Areas.

5.2 It was agreed that Data Orchard would carry out further investigation on site B.

5.3 Steering Group / Data Orchard reassess the weighting elements to sites A and B.

5.4 It was agreed to hold informal meetings with the agents of sites A / B and C with G Litson plus one other Steering Group member attending together with the Administrator. Steering Group members to provide the Administrator with the site agents contact details in order to arrange the meetings.

5.5 Submit the latest proposals to Karla Johnson Herefordshire Council for comment.

5.6 It was agreed that the draft Housing Report as it stands will now include either site A or B or C.

6. VISION AND OBJECTIVES

6.1 It was agreed to send updates of the Vision and Objectives papers to Data Orchard as a matter of urgency.

6.2 The meeting agreed that the Steering Group should read the draft Plan when available and prepare comments accordingly. P Cruttwell will also proof read the report.

6.3 Next meeting with Data Orchard will take place on 7 June 2017 at 4.30pm at The Old Court Hotel.

6.4 It was recommended that a large scale map of the Parish should be purchased to assist further discussions and public meetings.

6.5 Steering Group members will determine details regarding the village school catchment area together with present pupil numbers attending and potential capacity.

6.6 Steering Group members to provide more detail on the Industrial areas and Leisure facility areas.

6.7 Local Greenspace Areas. Data Orchard to provide the pro forma to G Litson.

6.8 G Litson to send Data Orchard contact details of the Steering Group members.

7. FINANCE / BUDGET MATTERS

P Cruttwell reported that to satisfy the financial budget to the end of the Plan development an estimated £4000.00 will be required.

P Cruttwell will prepare the grant request accordingly.

8. NEXT MEETINGS

8 May 2017 Steering Group meeting

7 June 2017 Data Orchard review with Steering Group members

Both meetings start at 4.30pm at The Old Court Hotel

The meeting started at 4.30pm and ended at 6.35pm

Signed

Chairman

Date