

WHITCHURCH AND GANAREW

NEIGHBOURHOOD PLAN STEERING GROUP

Minutes of the meeting held on 12 January 2017 at The Old Court Hotel

PRESENT G Litson (Chairman) P Lewis E Heyes P Cruttwell

ATTENDING K Shilton (Administration) G Hiscox (Chairman Whitchurch and Ganarew Group Parish Council) Bill Bloxsome (Data Orchard)

1. APOLOGIES S Borthwick

2. DECLARATIONS OF INTEREST

P Cruttwell and A Thomas declared that they have submitted Land Availability and Call for Sites Papers to the Steering Group for consideration.

At this meeting specific individual sites were not discussed and therefore no Steering Group member was required to leave the meeting.

3. PRESENTATION FROM DATA ORCHARD / DEFINING SETTLEMENT BOUNDARIES

From the comprehensive presentation given by Data Orchard the main highlights were:

Examples given from other Parish Neighbourhood Plan developments in Herefordshire and how together with reasons their Settlement Boundaries had evolved.

Such boundaries do not necessarily have to cover the full extent of the village or limited to its built form.

For evaluating housing numbers small sites can be included as well as infill land however garden land cannot be included in the calculation.

The main considerations for assessment are:

Land with planning permission

Amenity areas

Land just on the edge of the settlement Boundary

Calculation numbers can go back to planning development 2011 (possibly to 2001 and Data Orchard will discuss this point with Herefordshire Council)

For calculations 3 tests need to be satisfied within the assessment:

Availability / planning permission granted

Land is suitable for development

Achievable / is it viable within the Plan

Economic land assessment / Employment

This can be outside of the defined Settlement Boundary but it should be clarified with Herefordshire Council.

The Neighbourhood Plan can have a designated area or areas in the Plan for employment land development.

4. ACTION POINTS AND CONSIDERATIONS

- 4.1 Review of sites in the Parish together with Data Orchard / Steering Group members meet at 10am on 1 February 2017 at The Old Court Hotel car park.
- 4.2 Send the latest Site Assessment summary prepared by the Steering Group to Data Orchard for their overview and comments (G Litson)
- 4.3 Discuss with Kirbys if considerations continue for housing / potential planning permission (G Litson)
- 4.4 Symonds Yat needs to be addressed in the Plan Settlement strategy (Steering Group members).
- 4.5 Data Orchard to investigate with Herefordshire Council if housing numbers can be considered back to 2001.
- 4.6 Contact the village school (S Bothwick)
- 4.7 Contact other Parish Councils adjoining our own Parish and review the main elements of the Plan with them (selected Steering Group members)
- 4.8 Business review to be included in the Plan (E Heyes)
- 4.9 Consider also the site analysis / assessment of land available with housing potential which has been made by Herefordshire Council (Steering Group members).

5. NEXT MEETINGS

Steering Group meeting 25 January 2017 at 4pm at The Old Court Hotel / note revised time

Site meeting with Data Orchard / Steering Group members 1 February 2017 at 10am at the Old Court Hotel car park

The meeting started at 5pm and ended at 7.20pm

Signed

Chairman

Date