

WHITCHURCH AND GANAREW GROUP

NEIGHBOURHOOD PLAN STEERING GROUP

Minutes of the meeting held on 7 June 2017 at The Old Court Hotel

PRESENT G Litson (Chairman) S Borthwick P Cruttwell P Lewis E Heyes G Hiscox

ATTENDING K Shilton (Administration) W Bloxsome Data Orchard

1. APOLOGIES All Steering Group members were present

2. DECLARATIONS OF INTEREST

P Cruttwell and A Thomas declared that they have submitted Land Availability and Call For Sites papers to the Steering Group for consideration. At this meeting their proposed site was not discussed and therefore no Steering Group member was required to leave the meeting.

E Heyes has initiated actions to relocate the Fire Beacon to possible local village space land.

3. MINUTES OF THE MEETING HELD ON 17 MAY 2017

These were agreed and confirmed by the members present and signed by the Chairman.

4. CLOSURE OF ACTIONS FROM THESE MINUTES

G Liston reviewed the action elements of the minutes and the related agenda items of the meeting.

5. REVIEW OF THE MEETINGS WITH LAND OWNERS

Reference the notes prepared 25 May 2017.

Site A

It was agreed to write to the land owner describing the clarification of timings regarding planning and build within the Plan period 2011 – 2031.

Site B

Prepare / clarify the estimated criteria of numbers (potentially 12).
Further determine how this area would be developed.

Site 15A

Estimated dwellings 25 / 30.
Determination needs to be considered regarding timings.

Site 3 A

Area would involve 9 dwellings of 2 and 3 bedroom properties.
Plans being developed by architect. Local developer employed.

Site 36

Discussed by telephone with developer / agent.

Proposed 6 detached dwellings for development.

Could be short term if the land is within a proposed Settlement Areas otherwise land owner would take a longer term approach.

Resolutions

5.1 All Steering Group members send their comments from the draft Plan prepared by Data Orchard to G Hiscox who had agreed to coordinate all members input into one proposed draft Plan document.

5.2 A meeting will be held to review this above draft Plan document.

5.3 Following this meeting P Cruttwell will review the text content of the draft Plan.

5.4 Following these procedures Data Orchard will be invited to attend a review meeting of the revised draft Plan.

5.5 Aspirations of the number of new housing dwellings within the Plan. It was resolved by all members present that an estimated 75 dwellings and not including windfall sites should be the objective of the Plan submission.

6. RECOMMENDATIONS ADDRESSED TO THE MEETING

6.1 Windfall sites are not for consideration in the submitted housing numbers of the Plan but are for additional / back up.

6.2 Sites and development must be realistic for the submitted Plan.

6.3 Clarify who owns the land determined as "Open Outdoor Classroom". This is an example of possible designated open space.

6.4 Settlement Islands could be a part of land available and designated for development.

6.5 It is important that the Steering Group prepare a "supporting base" for the housing needs.

7. FURTHER ACTION POINTS

7.1 Data Orchard to submit to K Shilton available dates for a draft Plan review meeting starting at 4.30pm.

7.2 G Litson to prepare and distribute a time table road map for the next actions required for the Plan.

7.3 K Shilton to send contact details of the land agent to Data Orchard.

7.4 Photographs and maps are an essential element for incorporation into the Plan.

7.5 Housing Assessment Report requires review by Steering Group members.

7.6 Large scale maps – hard copy maps – are required and must demonstrate as exact as possible the land curtilages involved within the Plan and are available to public inspection.

8. NEXT MEETINGS

G Litson to circulate

The next review meeting of the Steering Group – reference items 5.1 and 5.2

The next review meeting of the Steering Group and Data Orchard – reference item 5.3 and 7.1

The meeting started at 4.30pm and ended at 6.40pm

Signed

Chairman

Date