

WHITCHURCH AND GANAREW GROUP

NEIGHBOURHOOD PLAN STEERING GROUP

Minutes of the meeting held on 17 May 2017 at The Old Court Hotel

PRESENT G Litson (Chairman) S Borthwick E Heyes P Lewis

ATTENDING K Shilton (Administration)

1. **APOLOGIES** G Hiscox P Cruttwell
2. **DECLARATIONS OF INTEREST** None reported
3. **MINUTES OF THE LAST MEETING HELD ON 8 MAY 2017**

These were agreed and confirmed and signed by the Chairman.

4. ACTION POINTS FROM THE MINUTES

E Heyes reported that in order to update the Economic Activity Plan (agricultural dwellings) this would involve a cost of £55.00.

This was agreed by the meeting.

6. DISCUSSION OF SETTLEMENT AREAS AND ASPIRATION OF DWELLINGS FOR THE PLAN DEVELOPMENT

Following an open discussion and review of matters by all members present the following points were agreed.

The Steering Group members agreed that the aspiration of dwellings for the Plan development and eventual examination with acceptance of completion was dependent on the following factors.

That the requirements of the Herefordshire Council Core Strategy are satisfied when the Plan is submitted.

That a buffer of housing is required to take into account numbers of proposed windfall sites that may not come to housing fruition.

Discussions with landowners and their developers is an important factor to the Plan development and finalisation.

7. MEETINGS WITH LANDOWNERS AND DEVELOPERS

As agreed at the last Steering Group meeting the Parish Clerk /Administrator has now made contact with the following land owners and their developers / agents.

Following discussion the dates of the meetings were agreed.

Site 3A 23 May 2017 at 2.30pm

Site A 24 May 2017 at 9.30am

Site 15A 24 May 2017 at 11am

It was agreed that for Site B / E Heyes would act as meeting coordinator.

For Site 36 the Parish Clerk / Administrator would make the arrangements for a meeting.

It is anticipated that all agreed site meetings will be completed by the next Steering Group meeting 7 June 2017.

E Heyes will arrange a meeting with the Leisure Park / G Lison will also attend.

8. OTHER BUSINESS MATTERS

The Parish Council will have as an agenda item / riverside activities / at their next meeting to be held on 13 June 2017. (Reference item 7 of the Steering Group meeting held on 8 May 2017)

9. NEXT MEETING

This will be held on 7 June 2017 at 4.30pm at The Old Court Hotel.
Data Orchard will attend this meeting.

The meeting started at 4.30pm and ended at 5.45pm

Signed

Chairman

Date