

**WHITCHURCH AND GANAREW GROUP
NEIGHBOURHOOD PLAN STEERING GROUP**

Minutes of the meeting held on 10 November 2017 at The Old Court Hotel

PRESENT G Litson (Chairman) G Hiscox S Borthwick E Heyes P Lewis A Thomas

ATTENDING K Shilton (Administration)

1. APOLOGIES P Cruttwell

2. DECLARATIONS OF INTEREST

G Hiscox declared that he would be submitting a planning application proposal for a single dwelling on a plot of his home / land with the intention to down size his accommodation.

E Heyes declared a proposal for a planning application to expand their business offering.

A Thomas declared that she and P Cruttwell have submitted Land Availability and Call For Sites papers to the Steering Group for consideration.

At this meeting none of the above proposals were discussed as a part of the agenda and therefore no member was required to leave the meeting.

3. MINUTES OF THE LAST MEETING HELD ON 1 NOVEMBER 2017

These were agreed and confirmed and signed by the Chairman.

4. REVIEW OF ACTION POINTS

Reference was made to the agenda items of the meeting 10 November 2017.

5. OPTIONS – SECTION 5 OF THE DRAFT PLAN

As a result of the short fall in housing numbers required by Herefordshire Council and Steering Group resolutions G Hiscox reviewed the proposed revised options for determining the Housing Policy.

Following comments given by the meeting Option 3 and Option 4 will be further modified and circulated to Steering Group members.

It was resolved by all members present that Option 4 was now the recommended Option being a mix of small medium and larger housing developments to achieve the objective of maximum 75 dwellings.

6. DRAFT PLAN PROGRESS

G Hiscox reported that he had taken all comments from Steering Group members into account and changed the Draft Plan accordingly with the exception of certain points which required to be discussed and agreed by all members present at this meeting.

Following further group discussion G Hiscox will now revise further segments of the Draft Plan together with A Thomas and circulate to all members in preparation for the next Steering Group meeting to be held on 15 November 2017.

It was agreed that G Hiscox also review all sections of the Draft Plan with the intention to shorten the content of the document using the appendix for any information taken out of the main report. This will be circulated to all members for their comments.

7. HOUSING REPORT AND REQUIRED NUMBERS

G Litson circulated the latest revision of the Housing Report.

The numbers calculated by G Litson and also by Herefordshire Council being an agreed 58 dwellings built or applications granted since 2011.

Reviewing further options to increase housing numbers to a maximum of 75 dwellings the meeting agreed that the Settlement Boundary for Whitchurch be redefined to allow 31B development of 17 dwellings.

7. OTHER BUSINESS MATTERS

G Litson will contact Pegasus planning consultants and arrange a meeting with them – R Smith Chairman of the Parish Council and K Shilton Administration would also be present – to review the elements regarding their clients land / housing proposal.

8. NEXT MEETING

The next meeting will take place on the 15 November 2017 at the Old Court Hotel.

The meeting will run from 4pm to 5.30pm for Steering Group member discussion and at 5.30pm to 6.30pm Data Orchard will be present.

The meeting started at 4.30pm and ended at 6.45pm

Signed

Chairman

Date