

**WHITCHURCH AND GANAREW GROUP  
NEIGHBOURHOOD PLAN STEERING GROUP**

**Minutes of the meeting held on 18 October 2017 at The Old Court Hotel**

**PRESENT** G Litson (Chairman) G Hiscox E Heyes S Borthwick P Lewis

**ATTENDING** K Shilton (Administration) W Bloxsome (Data Orchard)

**1. APOLOGIES** A Thomas P Cruttwell

**2. DECLARATIONS OF INTEREST**

G Hiscox declared that he would be submitting a planning application proposal for a single dwelling on a plot of his present home / land with the intention to down size his accommodation.

E Heyes declared a proposal for a planning application to expand their business offering.

At this meeting none of these above proposals were discussed as a part of the agenda and therefore no member was required to leave the meeting.

**3. REVIEW OF ACTIONS FROM THE PREVIOUS MEETING 10 OCTOBER 2017**

3.1 Draft Plan – report revision – progress continues.

3.2 G Litson will review the Housing Report to correspond with the elements of the Draft Plan.

3.3 A meeting with Karla Johnson Herefordshire Council has been made for 27 October 2017 when housing numbers to 2017 will be confirmed and the Steering Group under the Environmental Information Regulation will request information regarding matters related to the land behind The Old Court Hotel.

**4. PROGRESS ON THE DRAFT PLAN**

G Hiscox has reviewed the first 3 segments of the proposed Draft Plan.

Following discussion and comments it was agreed this revision be copied to Data Orchard for their appraisal and comments.

The next segments 4/5/6 will be revised and circulated to members shortly.

**5. PROGRESS ON THE HOUSING REPORT**

5.1 Options for Housing development – this further revised segment was discussed by the group members with Option 3 being the agreed option for the Draft Plan and Housing policies.

5.2 The meeting was informed by Data Orchard to make reference to Settlement Boundaries and not the item Settlement Areas. The term Settlement Area is not used in Herefordshire Council Core Strategy.

5.3 The Settlement Boundary maps should be further reviewed to be sure the boundary lines are accurate for planning reference purposes.

5.4 G Litson reviewed Housing numbers so far included for the Draft Plan towards the housing allocation required by Herefordshire Council.

This will be discussed and confirmation gained at the meeting with Karla Johnson.

## **6. LIASON WITH OTHER PARISH COUNCILS**

G Litson attended the Marstow Parish Council meeting ( Marstow / Glewstone / Pencraig) on the 17 October 2017 and reviewed the main elements of the proposed Whitchurch and Ganarew Group Neighbourhood Plan and its development.

## **7. NEXT MEETINGS**

7.1 Meeting with Karla Johnson 27 October 2017.

7.2 Next Steering Group meeting and agenda to be advised by G Litson.

The meeting started at 4.30pm and ended at 6.10pm

Signed

Chairman

Date