

**WHITCHURCH AND GANAREW GROUP****MEETING OF PARISH COUNCIL MEMBERS AND STEERING GROUP MEMBERS****NEIGHBOURHOOD PLAN DEVELOPMENT****HELD ON 3 OCTOBER 2018 AT THE OLD COURT HOTEL****PRESENT**

Parish Council members R Smith (Chairman) D Williams S McInerney G Litson J Smith-Milne S Morris T Watson

Steering Group members G Litson (Chairman) A Thomas P Cruttwell E Heyes P Lewis

**ATTENDING**

K Shilton (Clerk and Plan Administrator) Consultant Data Orchard

**CHAIRMAN OF THE MEETING** G Litson

**1. APOLOGIES** Steering Group members G Hiscox S Borthwick

**2. DECLARATIONS OF INTEREST**

J Smith-Milne declared that he was the owner of The Old Court Hotel which was in close proximity to a proposed settlement boundary of the Plan.

**3. MINUTES OF THE LAST STEERING GROUP MEETING HELD ON 9 AUGUST 2018**

These were agreed and confirmed by the members attending and signed by the Chairman.

**4. REMAINING ISSUES AND RESOLUTIONS****REFERENCE THE PARISH COUNCIL MEETING HELD ON 11 SEPTEMBER 2018**

The following remaining issues were discussed by the group members.

4.1 Land outside of the proposed settlement boundary being the land opposite the Whitchurch dentist.

The meeting resolved that this land area remain outside of the settlement boundary. Should future planning proposals be made regarding this land (example affordable housing) then this matter would be dealt with by the Parish Council by the established procedures.

4.2 Site 24 Land near The Old Court Hotel.

It was resolved that the proposed settlement boundary be redefined to follow the land curtilage as defined on the planning application DSO 50591F which means that the 3 new proposed dwellings are removed from the Draft Plan and only the 3 original barn conversions remain.

4.3 Site 31B

The meeting resolved to increase the proposed dwellings on this site of the Draft Plan to 10 dwellings.

**5. NEXT STEPS FORWARD**

It was resolved by all members that Data Orchard revise the Draft Plan to meet the changes agreed under item 4 of these minutes.

The revised Draft Plan will then be sent to G Litson and K Shilton for further circulation to members.

Formal agreement is required by the Parish Council in order to proceed to Regulation 15 when the Plan and all relevant associated documents will be submitted to Herefordshire Council.

The meeting started at 5.30pm and ended at 6.35pm

Signed

Chairman

Date