

## WHITCHURCH AND GANAREW GROUP

### NEIGHBOURHOOD PLAN STEERING GROUP

#### Minutes of the meeting held on 13 February 2019 at The Old Court Hotel

#### **PRESENT**

Steering Group members G Litson (Chairman) G Hiscox A Thomas P Cruttwell E Heyes P Lewis

Parish Council members R Smith (Chairman)

**ATTENDING** K Shilton (Administration)

#### **1. APOLOGIES**

Steering Group members S Borthwick

Parish Council members S McInerney S Morris

**2. DECLARATIONS OF INTEREST** None reported

#### **3. MINUTES OF THE MEETING HELD ON 8 NOVEMBER 2018**

These were agreed and confirmed by the members attending this meeting and signed by the Chairman.

#### **4. REVIEW OF RECENT PLANNING APPLICATIONS**

G Litson reviewed the following recent housing related planning applications and the comments submitted by the Parish Council and any subsequent decisions made by Herefordshire Council. Full details are available on the Herefordshire Council planning website.

174346 land at Brookside Whitchurch  
 190332 land adjacent to Old Pound Cottage  
 174617 Old Bakery Whitchurch – appeal dismissed  
 190198 Kirbys Yard Whitchurch  
 184364 Wye View Lane Symonds Yat West  
 184496 land rear Old Court Farm Whitchurch

#### **5. PROGRESS AND THE NEXT STAGES OF THE PLAN DEVELOPMENT**

5.1 G Litson reviewed the next stages of the Plan through Regulation 16 / External Examination / and the Referendum.

5.2 In order to respond quickly to any representations / comments made regarding the proposed Plan through the next stages of progress towards the Referendum it was agreed that Data Orchard would be appointed to give advice to the Parish Council and Steering Group as required.

5.3 G Litson will review the Neighbourhood Plan website in preparation of the external examination of the Plan.

5.4 G Litson will obtain from Data Orchard the estimated costs for the future consultation time required.

5.5 A Thomas continued to be concerned regarding the housing numbers - being higher than the minimum of the 65 required. The meeting appreciated that housing numbers and planning applications were speculative regarding the submissions made to date.

**6. FINANCE MATTERS**

P Cruttwell had circulated the latest accounts summary to all members and to the website. Regarding possible future funding relative to the estimated costs for the completion of the Plan it was agreed to review the matter April 2019.

**7. NEXT MEETING**

It was agreed that the next meeting will be dependent on any representations / comments received after the consultation period and a meeting will then be made accordingly.

The meeting started at 5pm and ended at 6pm

Signed

Chairman

Date